



**ENGLISH AS A SECOND/FOREIGN LANGUAGE
INSTRUCTOR POSITIONS ANNOUNCEMENT,
BEZMIALEM VAKIF UNIVERSITY, ISTANBUL**

Bezmi Alem Vakif University Department of Foreign Languages announces the opening of renewable full-time positions, beginning September 1, 2010, as Instructors in English as a Second or Foreign Language for the native speakers of (preferably) American English.

Degree and area of specialization:

Minimum of a BA degree or major in teaching English as a second/foreign language, English literature or second language education.

Minimum number of years and type of relevant work experience:

At least a year of experience in teaching English as a second language at any level is necessary.

Principal duties:

- Teach English at various language levels to three classes for a two semester long period.
- Prepare syllabus, appropriate course objectives, lesson plans and teaching materials
- Prepare, administer, and grade classroom and home assignments and exams.
- Administer written and oral proficiency exams.
- Hold regular office hours at least 4 days/week (can be held on weekends).
- Participate in any and all teacher meetings and pedagogical workshops offered by School of Foreign Languages.
- Continue student instruction in target language through regular attendance at non-classroom activities such as meals, film showings, field trips, and picnics, including evenings and weekends.
- Assist with preparation and implementation of mini-courses and other extra-curricular activities.
- Reside at study site in Istanbul, Turkey, required for the duration of the program.

Applicants must be native speakers of American English.

A criminal background check will be conducted prior to hiring.

Appointment type: Instructor in ESL.

Department: School of Foreign Languages

Salary: Negotiable.

Number of positions: 20

Anticipated begin date: August 15, 2010.

Send the hard copy of the application pack to T.C. Bezmi Alem Vakif Universitesi Rektörlüğü, Personel Daire Başkanlığı, Vatan Caddesi, Fatih, 34093 Istanbul, Turkey, and also send your application pack in electronic format to admission@bezmialem.edu.tr *and* berdem@bezmialem.edu.tr

Include:

- a detailed cover letter,
- statement of teaching philosophy,
- three letters of recommendation,
- teaching evaluations and materials (if available) and
- a current CV.

Applications will be accepted until the positions are filled.